



# Trillium Interim Staffing Application Form

FOR OFFICE USE ONLY

Available Start Date: \_\_\_\_\_ Interview by: \_\_\_\_\_

Instructions: Print clearly in black or blue ink. Answer all questions. Sign and date the form.

Please complete all questions.

Type of Position Applied for: \_\_\_\_\_ Location Applied for: \_\_\_\_\_ Wage Expectation: \_\_\_\_\_

## APPLICANT INFORMATION

Surname \_\_\_\_\_ Given Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Street Address \_\_\_\_\_ Apt./Suite No \_\_\_\_\_ City \_\_\_\_\_

Province \_\_\_\_\_ Postal Code \_\_\_\_\_ Main Intersection \_\_\_\_\_

Home Phone \_\_\_\_\_ Email Address \_\_\_\_\_ Cellular or Pager \_\_\_\_\_

Who should we contact in case of an emergency? Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home # \_\_\_\_\_ Cellular # \_\_\_\_\_

Are you eligible to work in Canada? Yes or No \_\_\_\_\_ Are you at least 18 years of age? Yes or No \_\_\_\_\_

How did you hear about Trillium Interim Staffing? \_\_\_\_\_  
(Referral, Internet, newspaper ad)

Have you ever worked or registered with other Staffing Agency? \_\_\_\_\_  
(Please write company name)

Transportation:  Transit  Car  Other \_\_\_\_\_

Are you currently employed? No or Yes – What are your working hours? \_\_\_\_\_

Availability: Day  Afternoon  Overnight

Full Time  Part Time  Temporary

Which following work equipment do you own? Safety Shoe  Safety Glass  Hard hat  Gloves   
Hearing Protection

Are you able to lift 25 to 50 lbs?  Yes or No

Have you been convicted of a criminal offense that has not yet been pardoned? Yes  No

**If yes, please explain details:**

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**What date are you available to start work?**

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**EDUCATION:**

**Name and Address Of School**

**Degree/Diploma**

**Graduation Date**

Name and Address Of School	Degree/Diploma	Graduation Date
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**Skills and Qualifications:** Licenses, Skills, Training, Awards

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**EMPLOYMENT HISTORY:**

**Employer:** \_\_\_\_\_ **From:** \_\_\_\_\_ **To:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Supervisor:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Position Title:** \_\_\_\_\_

**Job Descriptions:** \_\_\_\_\_

**Salary:** \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Employer: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Position Title: \_\_\_\_\_

Job Descriptions: \_\_\_\_\_

Salary: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

May we contact these employers for references?  Yes  No

REFERENCES				
Company Name	Supervisor Name	Title	Phone	Address

Recognizing the importance of trust in an employee relationship and that Trillium will be relying on the information which I have provided to the company, by my signature on the application form, I:

Authorize the verification of the above information and any other necessary inquiries which may be needed to determine my suitability for employment.

Affirm that the above information is true to the best of my knowledge.

Acknowledge that misrepresenting or supplying false/inaccurate information may result in immediate rejection of my application or result in dismissal for cause.

Applicant's Signature \_\_\_\_\_

Date: \_\_\_\_\_

**Please check each experience that applies to you**

**Industrial**

- Assembly
- Grinding
- Rework
- Inspection
- Painting
- Constructions
- Lumber Handling
- Moving Furniture

**Warehouse**

- Shipping/Receiving
- Palletizing
- Loading/Unloading
- Shipping Clerk
- Order Entry
- Inventory
- Stocking
- Material Handling
- Order Picking/Packing

**Maintenance**

- Janitorial
- Building Maintenance
- Landscaping
- Machine Maintenance
- Custodian
- Housekeeper

**Machine Operator**

- Machinist
- Extrusion Moulder
- Intrusion Moulder
- Lathe
- Pipe Fitter
- Punch Press
- Brake Press
- Drill Press
- Drill Press
- Drop Press
- Grinder
- Packer
- Industrial Sewing Machine Operator

**Plastics**

- Blow Mold
- Injection Molding
- Silk Screen

**Equipment**

- Jackhammer
- Saw
- Bobcat
- Caterpillar
- Crane
- Overhead Crane

**Welding**

- Saluminum/Strainless
- Arc
- Sub-Arc
- Mig/Tig
- Class 1
- B Pressure

**Forklift**

- Raymond Reach
- Reverse Raymond Reach
- Cherry Picker
- Pump Truck
- Pallet Truck
- Narrow Aisle
- Propane
- Diesel
- Gasoline
- Walkie

**Technical**

- Schematics
- Soldering
- PC Board
- Colour Codes
- Electrical Assembly
- Mechanical Assembly
- Micrometers

**Skilled Trades**

- Toll & Die
- Carpentry
- Electrical
- Plumbing
- Journeyman

**Mechanics**

- Heavy
- Automotive
- Apprentice

**Food Service**

- Hospitality
- Banquets
- Bartending
- Cooking
- Dishwashing
- Food Preparation
- Laundry
- Serving Tables
- Busing
- Smart Serve Training

**Printing & Bindery**

- Printing Press
- Bailer
- Collator
- Stitcher/Trimmer
- Folder
- Shrink wrap/mail

**Other Skills**

- Cashier
- Dispatcher
- Mailroom
- Delivery/Courier



